



OFFICE OF THE DISTRICT LEGAL SERVICES AUTHORITY
DIMA HASAO::HAFLONG::ASSAM
NOTICE INVITING TENDER



Sealed Quotations affixing Court fee stamps of Rs. 8.25/- only (Non-refundable) are invited from intending Government registered suppliers/Firms for supply of Office Stationery/Office Equipments/ Official Registers and Forms /Electrical items/ Peripherals etc. to the office of the District Legal Services Authority, DimaHasao, Haflong (Assam)for the period of the financial year 2022-2023. **The quotation should reach the undersigned on or before 15-06-2022 till 5.00 PM. No quotation will be entertained beyond the schedule date and time.** The quotation may be dropped at any one of the drop boxes kept at District Judicial Court Complex, Jatinga, Dima Hasao,and at the Legal Aid Clinic, Additional Court Building, Opposite-Don Bonsco School, PO & PS-Haflong, Dima Hasao, The quotation may also be sent through post or through email at email i/d- dlsahaflongdimahsao@gmail.com However the DLSA, Dima Hasao shall not take any responsibility for any postal delay or internet Disruption.

General Terms & Conditions:-

1. Only Government Registered Suppliers/Firms, having their offices within the territory of Haflong Town Committee, DimaHasao are entitled to submit the quotation. The envelope containing the quotation should be superscribed as **"Quotation for supply of Office Stationery/Office Equipment's/Official Registers and Forms/Electrical Items/ Computer Peripherals etc. to DLSA"**
2. The Quotation shall be accompanied by the Copy of the PAN Card, GST Registration Certificate, Trade License etc.
3. The bidders also have to submit firm's Bank Account Number (preferably State Bank Of India).
4. The bidders are requested to quote their rate for each of the article excluding GST. GST is to be shown separately against each item.
5. Rates quoted for each item will be final and no hike in price of any material/item will be considered.
6. Sample of the items should be submitted, where necessary.
7. Duplicate/Sub-Standard items will not be accepted.
8. The various items will be purchased as per requirement and same shall have to be delivered immediately.
9. The decision of the District & Sessions Judge cum Chairman, DLSA, Dima Hasao, Haflong in all respect shall be final and binding.
10. **The tentative list of articles to be supplied may be collected from the o/o DLSA, District Judicial Court Complex, Jatinga, Dima Hasao,and at the Legal Aid Clinic, Additional Court Building, Dima Hasao, Haflong on any working day during office hours. It is made clear that the said list is only illustrative and not exhaustive.**
11. **The supplier/firm may also be required to make arrangements for providing light refreshment, lunch etc. at Legal awareness camp, and other programmes to be conducted by DLSA, within Dima Hasao districts, if situation so requires.**

12. The sanction of the bills submitted by the supplier/firm shall be subject to availability of fund, verification as per prescribed procedure and satisfaction of the undersigned regarding the quality of goods/articles supplied.
13. The bid may be rejected at any stage even after acceptance if violation of any of the above terms and condition comes to light post acceptance of the bid. The undersigned reserves the right to withdraw this NIT or make any change in it at any time. The intending bidders are advised to regularly check the official website of Dima Hasao, District Judiciary.


District & Sessions Judge
District Legal Services Authority
Dima Hasao, Haflong.

27/5/22

No. DLSA/DH/2022/Tender/Estt. / 2022-2023

Date 27-05-2022.

Copy forwarded for information and necessary actions to:

1. The Systems officer, Dima Hasao, District Judiciary, Haflong. He is directed to upload the "Notice Inviting Tender" in the official website of Dima Hasao District Judiciary.
2. Notice Board of this establishment.
3. Office file.


District & Sessions Judge
Cum Chairman, DLSA,
DimaHasao, Haflong.

27/5/22
Chairman.
District Legal Services Authority
Dima Hasao, Haflong